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Recommend using DA, HQUSACE, MSC, and District Headings on process like the other program and budget processes do for consistency. Response: Accept.

In addition, this covers the military FUDS program, what about the other Military Environmental programs like IRP and where's the civil EPA/Superfund and other environmental program and budget processes? Without these processes, the environmental piece is incomplete. Response: Rejected, with the exception of FUDS/FUSRAP we are not the programming agency.

Scope

This process defines procedures within USACE for development of the FUDS program for environmental restoration projects funded with ER-FUDS account under the Defense Environmental Restoration Program (DERP).

Policy

AR 1-1, Planning, Programming, Budgeting, and Execution System
[http://www.usapa.army.mil/pdffiles/r1_1.pdf]

EC 200-3-7 (soon to be ER 200-3-1), FUDS Program Manual, Chapter 6

ER 5-1-11, US Army Corps of Engineers Business Process
[http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf]

Management Guidance for the Defense Environmental Restoration Program, ODUSD (I&E), September 2001

Responsibility

The HQ (CEMP-RF) is responsible for

- Planning, programming, and budgeting (PPB) based on DOD/DA instructions
- Preparing Program Objective Memorandum (POM), Budget Estimate Submission (BES), and President's Budget (PB) from the official Life Cycle Plan (LCP) in the FUDSMIS
- Issuing program development instruction to Divisions for the Life Cycle Plan (LCP) and Annual Work Plan (AWP) updates

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- Issuing the approved Annual Work Plan (AWP) for execution; establishes ER-FUDS account for each Division and issues Funding Authorization Document (FAD) to districts based on Division's Funding Distribution Document (FDD); and prepares input to Annual Report to Congress (ARC)

The Division Program Manager is responsible for

- Establishing its LCP and AWP in the FUDSMIS based on HQ's program guidance
- Providing execution guidance to its Districts
- Managing its ER-FUDS account and distributes funding via FDD based on the approved AWP

The District Project Manager is responsible for

- Executing projects in the approved AWP
- Maintaining and updating LCP and AWP in the FUDSMIS per the program guidance
- Inputting to HQ's preparation of ARC

System References

FUDS Planning, Programming, Budgeting and Execution Systems (PPBES)- REF8019 [REF8019]

Distribution

Congress*

Department of Defense (DOD)*

Department of Defense (DOD)/Office of Management & Budget (OMB)*

Department of the Army (DA)*

District Project Manager*

Division Program Manager*

HQ (CEMP-RF)*

HQ (CERM-B)*

President of the United States*

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Ownership

The BP/P2 Configuration Manager is responsible for ensuring that this document is necessary and that it reflects actual practice.

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Activity Preface

A project must be planned, programmed, and budgeted through a six-year PPB cycle prior to its execution. The following is a linear sequence of activities for a FY program (e.g. FY04 program) from program inception through its execution spanning multi years. All of these activities, however, occur in a given year affecting several FY programs (Refer to FUDS Planning, Programming Budgeting and Execution System [REF8019] for additional information on PPBES Yearly Events). For example, during FY02, while executing FY02 program, you are also working on PB (FY03 program), POM (FY04-FY09), BES (FY04-FY05), and ARC (execution results for FY01 program). For further detailed process information, please consult FUDS Program Manual, Chapter 6.

Department of Defense (DOD)

1. Issue Defense Planning Guidance (DPG) and POM Preparation Instructions (PPI) through DA.

HQ (CEMP-RF)

2. Determine each division's funding constraints for six POM years (POM distribution) based on DPG and PPI, and record the result in the FUDSMIS.

3. Issue Program Development Instruction (PDI).

Division Program Manager

4. Determine each district's funding constraints for six POM years based on HQ's POM distribution and PDI, and record it in the FUDSMIS.

5. Forward HQ's PDI with supplemental instructions if any.

District Project Manager

6. Update the LCP in the FUDSMIS based on the PDI to reflect the funding constraints for six POM years; assign district priority to each active project in the LCP.

Division Program Manager

7. Establish division-wide LCP in the FUDSMIS and assign division priority to each active project listed in the LCP.

HQ (CEMP-RF)

8. Assemble the Corps-wide official LCP in the FUDSMIS.

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- LCP data will be pushed from FUDSMIS to P2.

9. Prepare POM exhibits per the PPI from the official LCP and submit them to DOD through DA.

Department of Defense (DOD)

10. Review all services' POM.

11. Publish Program Decision Memorandum (PDM) – a baseline for developing BES and PB.

HQ (CEMP-RF)

12. Issue Budget Development Instruction (BDI) (if necessary, with adjustments to each Division's funding constraints for six POM years in the FUDSMIS).

Division Program Manager

13. Forward BDI (if necessary, with adjustments to each District's funding constraints for six POM years in the FUDSMIS).

District Project Manager

14. Adjust the LCP in the FUDSMIS per the BDI (with adjustment to district priority as necessary).

Division Program Manager

15. Establish division-wide LCP in the FUDSMIS (with adjustment to division priority as necessary)

HQ (CEMP-RF)

16. Assemble the Corps-wide official LCP.

17. Prepare BES per the PDM from the official LCP and submit it to DOD through DA.

Department of Defense (DOD)

18. Review all services' BES.

19. Publish Program Budget Decision (PBD)

HQ (CEMP-RF)

20. Adjust the official LCP in the FUDSMIS based on PBD.

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- Updated official LCP data will be pushed from FUDSMIS to P2.

21. Prepare PB per the PBD and submit it to DOD through DA (actually this is an update of BES ... the first year (BY) program of BES is PB).

Department of Defense (DOD)/Office of Management & Budget (OMB), HQ (CEMP-RF)

22. Prepare PB for President's signature (DOD/OMB).

    - PB will be submitted to Congress in February

23. Instruct Districts via Divisions to schedule quarterly obligation plan of the PB and adjust the LCP (CEMP-RF).

If you are responsible for duties of Division Program Manager, goto task #24.

If you are responsible for duties of District Project Manager, goto task #25.

If you are responsible for duties of Congress, goto task #26.

Division Program Manager

24. Perform quality assurance of the preliminary AWP.

District Project Manager

25. Schedule quarterly obligation plan of the PB in the FUDSMIS (preliminary AWP).

Congress

26. Act on the PB; authorize and appropriate; send Appropriations Bill to the President.

President of the United States

27. Sign the Bills.

HQ (CEMP-RF)

28. Finalize the AWP and submit it to DA for approval.

Department of the Army (DA)

29. Approve the AWP for execution (this becomes the official CFY AWP).

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HQ (CEMP-RF), HQ (CERM-B)

30. Issue the approved CFY AWP in the FUDSMIS for execution (CEMP-RF).

    - Projects in the approved CFY AWP will be available in P2 for districts' further action ... that is, to decompose into the appropriate WBS and activities.

31. Establish each division's CFY account per the approved CFY AWP (CERM-B).

Division Program Manager

32. Instruct districts that the approved CFY AWP is available in P2 for execution.

33. Submit FDD to HQ (CERM-B) for projects listed in the approved CFY AWP.

HQ (CERM-B)

34. Issue FAD to districts per the FDD from divisions.

District Project Manager

35. Execute projects in the approved CFY AWP upon receipt of FAD from HQ.

    - Refer to *Project Execution and Control – PROC3000 [PROC3000]*

    - Actual obligations and expenditures will be pushed from P2 to FUDSMIS.

HQ (CEMP-RF)

36. Issue ARC preparation instructions (if necessary, with adjustments to each Division's funding constraints for six POM years).

District Project Manager

37. Update the LCP and other required data for the progress reports in the FUDSMIS per the ARC preparation instructions.

Division Program Manager

38. Perform QA on the LCP and ARC related data in the FUDSMIS.

HQ (CEMP-RF)

39. Establish the official LCP in the FUDSMIS; prepare data input to ARC and submit it to DOD through DA.

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40. Prepare the ARC and submit it to Congress.

End of activity.

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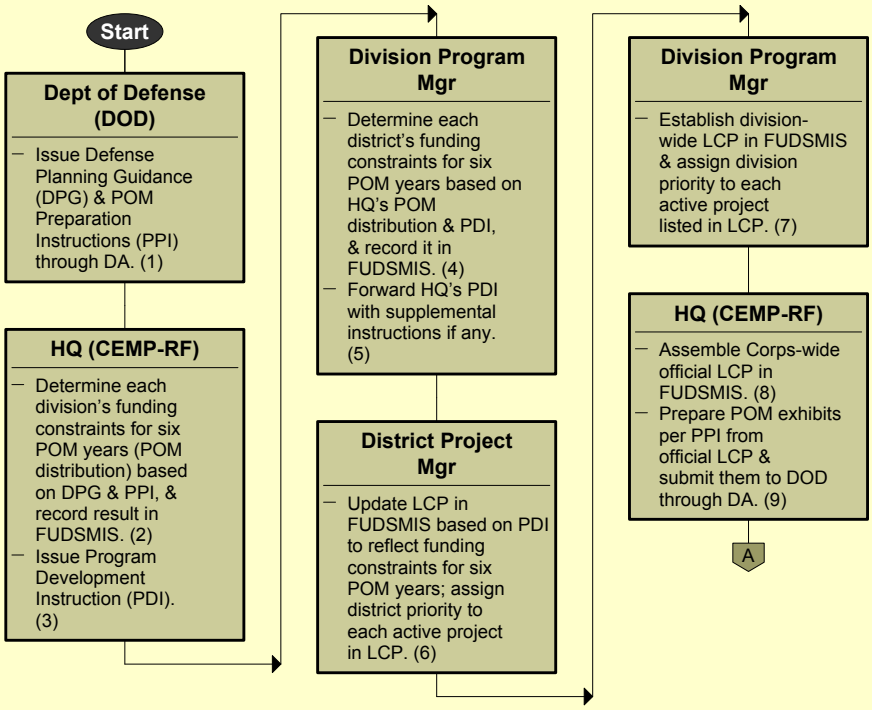

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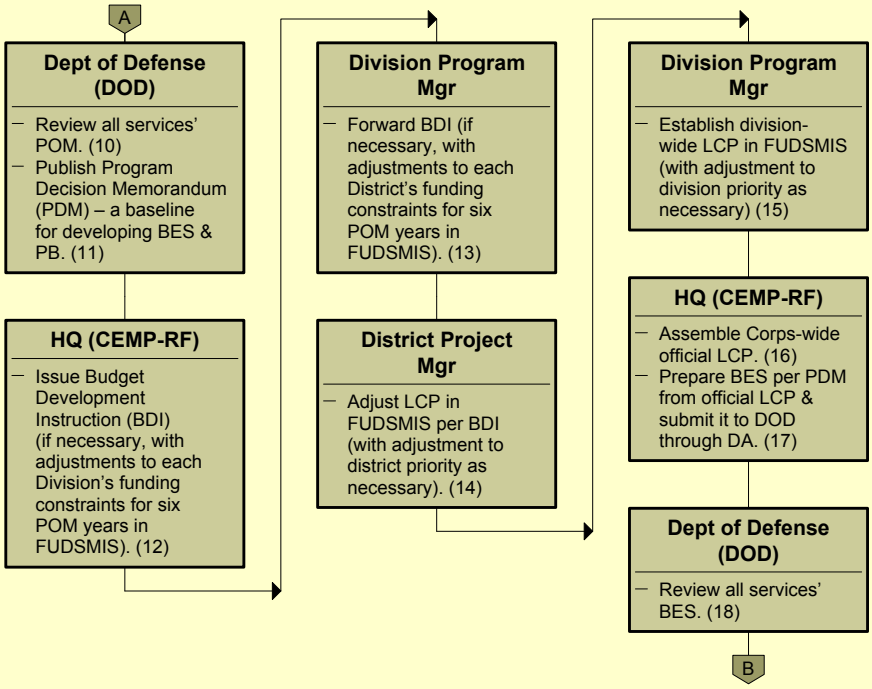

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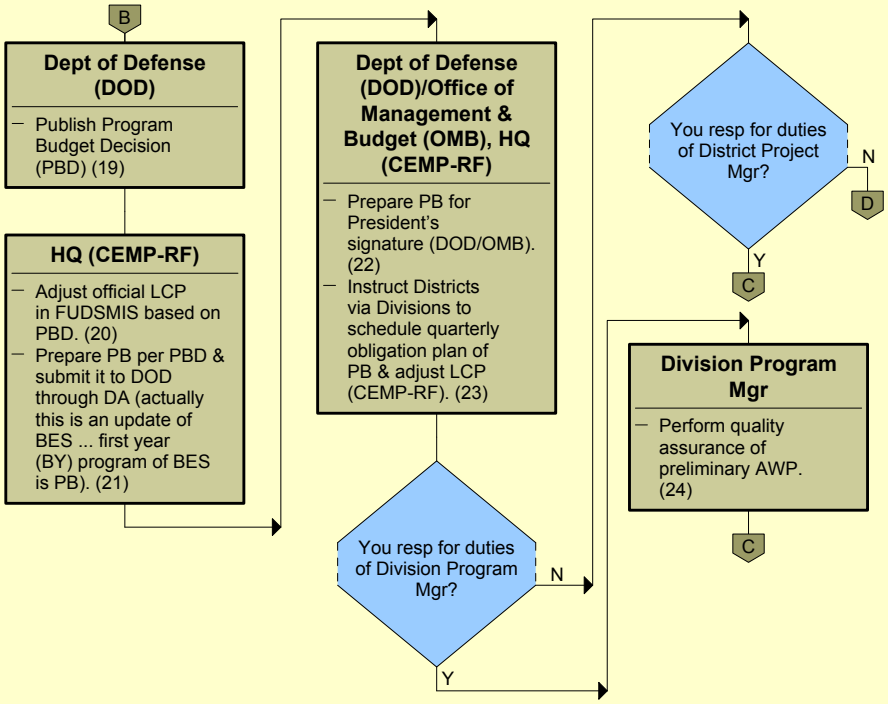

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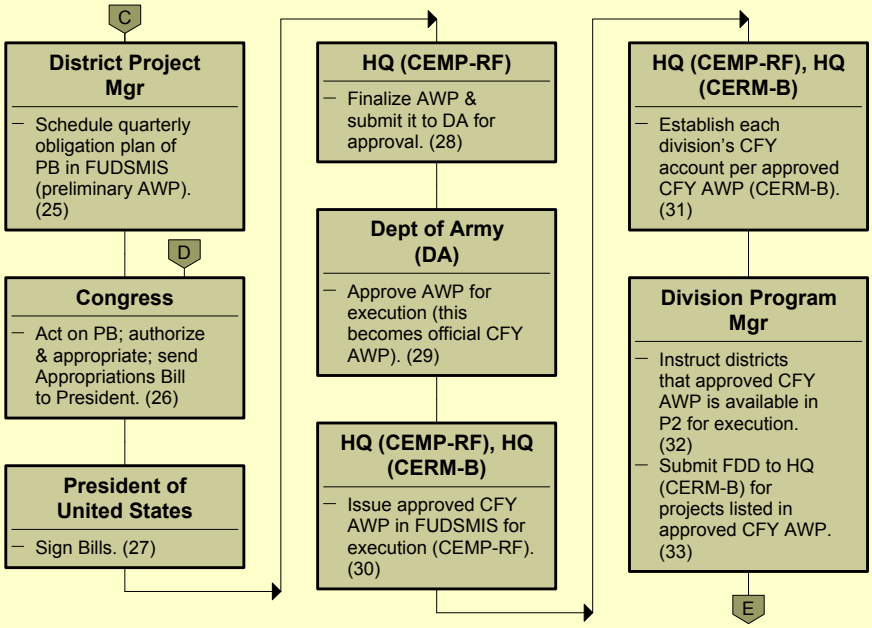

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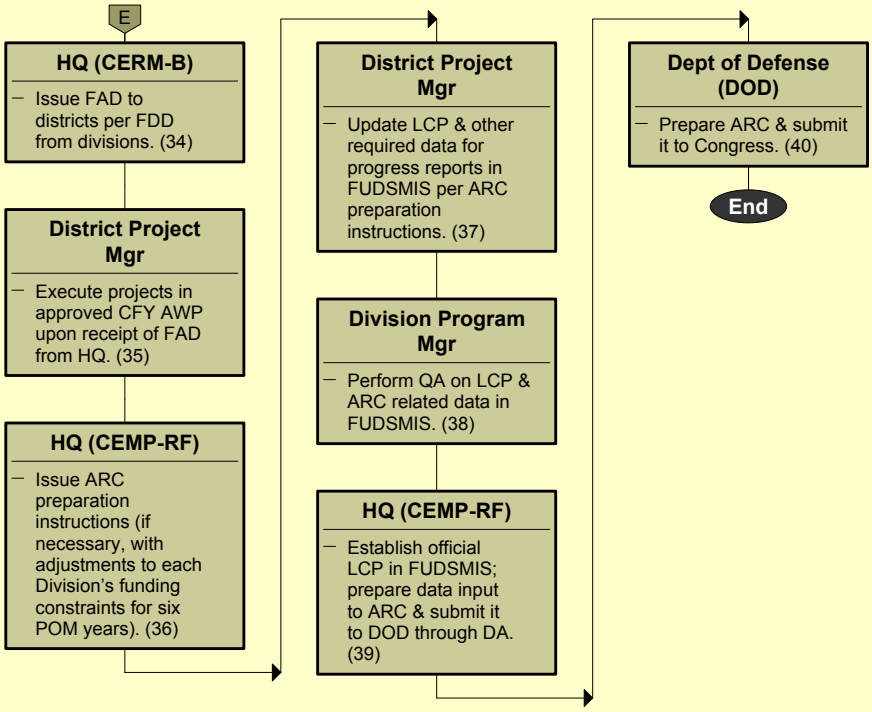

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